



Tobacco, Drug and Alcohol Policy

NQS

QA2	2.3.2	Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury.
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National Regulations

Reg	82	Tobacco, drug and alcohol free environment
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Aim

To ensure children are not subjected to the dangers associated with tobacco, drugs and alcohol, we will maintain a harm free environment where no individual staff member is affected by alcohol or drugs.

Related Policies

Health, Hygiene and Safe Food Policy

Relationships with Children Policy

Implementation

Our service is strictly tobacco, drug and alcohol free

In order to keep children, educators, families and visitors free from the dangers of drugs, alcohol, tobacco smoke and other smoke, including illegal substances, the following rules apply -

The consumption of tobacco, drugs and alcohol is prohibited in all areas of the service including -

- Inside
- Outside in the playground
- Outside in the car-park

Smoking and the consumption of alcohol is also prohibited -

- On incursions or excursions at any point during the event
- While travelling with a child
- At educator meetings
- At parent meetings
- In any areas which can be viewed by our service children and families



In relation to social events at the service involving service families:

- smoking is prohibited, whether in work hours or not
- alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the commencement of the gathering, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the gathering concludes. Alcohol will not be stored for any length of time on service premises
- photos will be used to represent any alcoholic raffle prizes, and alcoholic prizes will not be stored on service premises.

Any alcoholic gifts given to educators or staff will be removed from service premises immediately (eg placed in individual's car if this is not parked on service premises.)

Under no circumstances will any person attend the service if they are affected by alcohol or drugs, including prescription medication, if in any way the consumption of these items impairs their capacity to supervise, educate or care for children.

The service will have No Smoking signs displayed.

Where relevant, our educators will engage children in conversations or learning experiences that promote the benefits of a tobacco, drug and alcohol free lifestyle.

Sources

Education and Care Services National Regulations 2011
National Quality Standard
Early Years Learning Framework
Work Health and Safety Act 2011
Work Health and Safety Regulations 2011

Review

The policy will be reviewed annually by:

- Management
- Employees
- Families
- Interested Parties

Last reviewed: July 2016

Date for next review: July 2017